

Return signed to:  
LSWHS Chicago Trip  
212 Pine Tree Dr  
Greenwood, MO 64034

The Lee's Summit West High School Music Department will be traveling to Chicago, Illinois March 27 – 31, 2009 to perform. To be eligible for this trip, a student must be a member as a credible citizen per the Lee's Summit R-7 Athletic/Activities Handbook and/or MSHSAA guidelines in the LSW **Concert Chorale, Concert Band, Symphonic Band, Concert Orchestra, or Symphony Orchestra.**

The cost of the trip has been estimated as of April 18, 2008 at \$800.00 assuming four students or two adults per hotel room. This estimate is based on the information provided by Heritage Festivals, the company organizing the event. Every possible effort will be made to keep the total cost of the trip at this amount or lower. However, certain costs are subject to change that cannot be controlled by the Lee's Summit R-7 School District. While there is no anticipation at this time that the cost will be higher, it is understood that the possibility does exist and that the increase will be the responsibility of the person signing this form.

**Participants who are not paid in full as of January 16, 2009 will not be allowed on the trip.**

The following amounts are **PER PERSON** payments:

September 1, 2008	\$250.00	This payment represents the \$50.00 deposit plus the first payment of \$200.00.
October 1, 2008	\$150.00	
November 1, 2008	\$150.00	
December 1, 2008	\$150.00	
January 1, 2009	\$100.00	This payment will be adjusted to reflect the actual total cost.

The combined initial payment of \$250.00 and the submission of this signed form is the official indication that you wish to participate on this trip. Do not tear off and send the bottom portion by itself. No arrangements will be made on behalf of anyone who has not submitted the combined initial payment of \$250.00 and returned this form with the appropriate signatures. Payments made without this completed document will be returned to the sender.

**MISSED PAYMENTS**

The Lee's Summit R-7 School District and the Lee's Summit West High School Music Parents cannot assume the responsibility for covering the costs of the trip for any participant. The above payment schedule is designed to distribute the cost of the trip. A letter will be sent for missed payments requesting immediate payment. If that payment is not made by the deadline given in the letter, a certified letter will be sent notifying the participant and their parents or legal guardians that they have been dropped from the trip. Refunds – minus the cost of the certified letter – will be determined as indicated in the next paragraph.

**WITHDRAWALS FROM THE TRIP**

It is understood that situations arise that could cause participants to withdraw from the trip after having made payments. However, it is important to remember that working with vendors for a group this size necessitates early non-refundable confirmations. Cancellations must be made in writing to Clifton Thurmond, LSWHS Lead Teacher, before any refund will be given. Refunds will be determined according to the following schedule. The date used will be the postmark of the written cancellation.

On or before August 22, 2008	100% refund of payments
August 23 through October 1, 2008	75% refund of payments
October 2 through November 30, 2008	50% refund of payments
On or after December 1, 2008	0% refund of payments

**CHECKS RETURNED FOR INSUFFICIENT FUNDS**

All costs incurred by Music Parents due to insufficient funds resulting from trip payments will be added to the total cost of the trip. If the person officially withdraws from the trip, this cost will be covered with any money eligible for refund.

*The following student(s) are enrolled in one of the aforementioned LSWHS performing ensembles for the 2008-09 school year and want to participate in the March 27-31, 2009 LSWHS Music Department trip to Chicago, Illinois. It is understood that the student(s) must be a member as a credible citizen per the Lee's Summit R-7 Athletic/Activities Handbook and/or MSHSAA guidelines in at least one of these groups at the time of the trip in order to be eligible to travel with the group.*

\_\_\_\_\_ Name of Student(s)  
\_\_\_\_\_ Name of Parent or Legal Guardian  
\_\_\_\_\_ Home Address for mailings  
\_\_\_\_\_ Email address for mailings  
\_\_\_\_\_ Phone Number

I have read, understand, and agree to the above conditions regarding the March 27 – 31, 2009 LSWHS Music Department trip to Chicago, Illinois.

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date